

I cannot take an exam at the planned date in the exam period.
Do I have the right to retake my exam at another date?

1. I can't attend for one of the following reasons:

- Death in the family (1st degree)
 - Legal issues (jury duty, called as a witness, ...)
 - Fire at home or in your student room during the exam period.
 - Accident on the way to the exam.
 - Illness:: long lasting illness during the study period, illness on the day of the exam. You have to report this before the start of the exam! Each situation is assessed by the ombuds.
 - Illness of your child
 - Unannounced strike of public transport on the day of the exam
- = **SERIOUS REASONS**

2. I have the right to a resit on the basis of Art. 122: exceptional individual circumstances

3. I have an overlap in my exam schedule

I qualify for the FEB-conditions which grant a retake of the exam

I DON'T qualify for the FEB-conditions which grant a retake of the exam

YES

!! Are there any exceptions??

YES

You have forsaken an exam because of unacceptable overlaps : you may join a planned resit of the exam

TO DO

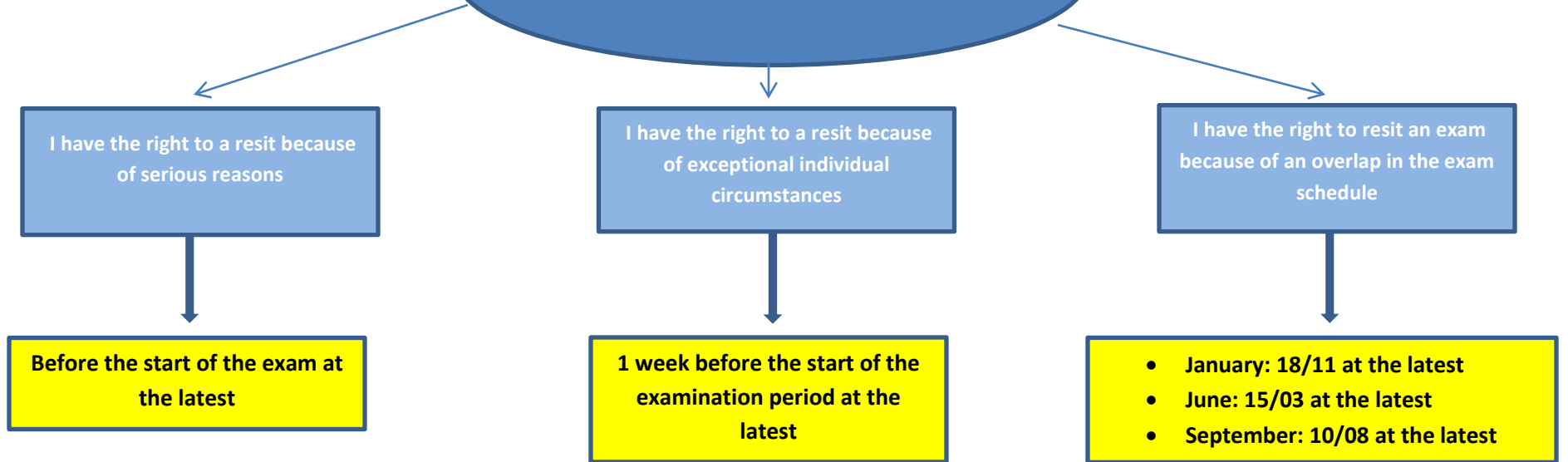
Contact your ombuds asap, NOT your lecturer, only the ombuds can help!

TO DO

- Overslept
 - Strike of public transport announced at least 1 day before the exam
 - Illness outside the exam period
 - No internet
 - Mistaken exam time
 - Mistaken exam room
 - Missed announcement on Toledo or via the @student.kuleuven.be e-mail address
 - Bad exam schedule
 - Foreign student who cannot take an exam in the 3rd exam period
 - A booked trip during the exam period
 - Expired visa
 - Job interview
 - Register for /start of a course/job
 - (...)
- = **NON-SERIOUS REASONS**

NO

When do I request a resit of an exam ?



When can I resit the exam?

